



A BAPTIST HOUSING COMMUNITY

## Application Form Office Use Only

File #: \_\_\_\_\_

Date: \_\_\_\_\_

### APPLICATION FOR RESIDENCY AT ELGIN GARDENS

**The information you give will be kept confidential.**

The *Freedom of Information and Protection of Privacy Act* covers the collection, use and disclosure of personal information in Baptist Housing's files.

#### A. Applicant Information (PLEASE PRINT CLEARLY)

Last name	First name(s)	Date of Birth Month / Day / Year
Last name	First name(s)	Date of Birth Month / Day / Year

#### Mailing Address

Apt#	Street Address	Street Name
City	Province	Postal Code

#### Contact Information

Home Phone	Work Phone	Cell Phone
Email Address		

#### Residential Address (complete only if different than mailing address)

Apt#	Street Address	Street Name
City	Province	Postal Code

#### B. Current Accommodation

Do you:	
1. Rent    2. Own    3. Share Expenses    4. Live in a Co-Op    5. Free Accommodation	
Currently monthly rent (not including utilities) \$	Is your monthly rent subsidized? Yes    No
Do you have a vehicle and require parking? Yes    No	

**Current Landlord's Contact Information**

Last Name	First Name	Work Phone
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**Previous Address & Landlord Contact Information (if at present address less than 3 years)**

Apt#	Street Address	Street Name	
City		Province	Postal Code
Landlord's Last Name	Landlord's First Name		Work Phone

**C. Income (list gross monthly income (before deductions) for all members of your household)**

**Proof of income must be attached.**


**D. References**


**E. Comments –additional information you would like to share regarding your application.**

(optional)

**F. Declaration**

**We declare:**

- This is my/our application and all the information in it is true and complete to the best of my/our knowledge.

**We permit:**

- Baptist Housing, pursuant to the Freedom of Information and Protection of Privacy Act to make any inquiries that are necessary to verify the information given in this application.
- Pursuant to the Freedom of Information Act, any person, corporation, or social agency may release to Baptist Housing any information pertinent to the assessment of my/our application.
- Baptist housing may receive and exchange with credit bureaus and my/our previous landlord's credit and other information about me/us to be used in the decision-making process to provide me/us with rental accommodation.

**We understand**

- This application does not constitute an agreement on the part of Baptist Housing to provide me/us with rental accommodation.
- It is my/our responsibility to advise Baptist Housing of any changes to the information given in this application and to provide any supporting materials required for my/our application.

Signed by Applicant	Date:
Signed by Co-Applicant	Date:

**Submit Application**

**To:** Elgin Gardens  
c/o 1968 Bee Street  
Victoria, BC V8R 6P6  
Fax: 250-592-7731